**Add a Group of Sponsors**

1. Select "Sponsors" on the "My Bookshare" page, then select the "Upload Roster” icon.



1. Download the “New Member/Sponsor Roster Template”.



1. The Template has three tabs: “Members”, “Sponsors”, and a “Help” tab. Select “Sponsor Roster” and enter names and information.



1. Save and upload the file.



Note: Sponsors will be added to your roster in 2-4 business days.