How-to Guide:

Students: How to Read Bookshare Books
Read Bookshare Books on Your Computer with Bookshare Web Reader

1) Log in to your Bookshare account with your user name and password.

2) Select "View your Assigned Books (Reading Lists)" in the top middle section of the screen to access your Reading Lists.
3) Find the book you wish to read and select "Read Now."

4) Your book will open up in Bookshare Web Reader. It may take 30-60 seconds. The book will then be ready to be read – and heard.
5) Select the Table of Contents icon to select where you want to start reading.

6) To hear the book read aloud, select “Play.”

7) In Settings, change the text size and/or text and background color combination, if desired.
Note: By selecting "My History," you can also find and open in Bookshare Web Reader any books you previously opened or downloaded (or that have been downloaded for you).

For additional assistance with the Bookshare Web Reader, please select the "?" button at the top right of the Bookshare Web Reader Screen. For other questions, please visit Bookshare Help Center.
1) Find the book you want to read on your Reading List and select "EPUB" from the download format drop-down menu, then select the "Download" button.

2) You will then be taken to your "My History" page. Select the "Available" or "Downloaded" link under "Status" to save it to your computer.
3) Find the book file under "Downloads" and double click (or press Command + O) to open the book in iBooks.

4) To listen to the audio go to the "Edit" menu at the top of the screen, then Speech>Start Speaking. You can also highlight the text that you would like to hear, then right-click and select More>Start Speaking. To stop the audio, right click the text and select More>Stop Speaking.
Read Bookshare Books in iBooks on an iPad or iPhone

1) Launch an internet browser and log into your account. Go to "My Reading Lists" or "History," find the book you want and select "EPUB" from the download format drop-down menu, then select the "Download" button.

2) You will be taken to your "My History" page. Select the “Available” or “Downloaded” link under “Status” to save the book to your device.
3) Select the Open in iBooks button to open the EPUB file in iBooks.

Once you've opened the book in iBooks, you can use Apple's built in Text to Speech feature to listen to the book. Before you can use this feature, you will need to enable Text to Speech and word-highlighting.

- Go to Settings on your iOS device. Select General, then Accessibility.
- Under Accessibility settings, select Speech.
- Under Speech settings, enable Speak Selection, Speak Screen, and Highlight Content.

Once Text to Speech is enabled:

- For best results, please disable Scrolling View in iBooks settings.
- Swipe down with two fingers from the top of the screen to start listening from the top of the page.
- To listen to a particular paragraph, tap and hold on the text to highlight it, then select the Speak button to start the audio. To stop the Text to Speech, select the Pause button.
4) You can adjust the font and display of the text by selecting the AA button at top of the screen.

5) Tapping on a word brings up a task bar of functions such as looking up the meaning, highlighting or note taking.
Read Bookshare Books in a Bookshare Integrated Application

1) Log in to a compatible reading application (visit the Member Preferred Reading Tools page for a partial list) and search for your book.

   Note: In Voice Dream Reader and Capti Narrator, you can see in “History” the books that have recently been downloaded for you or that you opened in Bookshare Web Reader.

3) Download and open the book.

4) Read!