





How-to Guide:

Subscribe to or Copy a Reading List





Subscribe to or Copy a Reading List

You can Subscribe to and/or copy Reading Lists from other Sponsors in your organization and Reading Lists curated by Bookshare. Reading Lists to which you subscribe will automatically update with new titles as the owner of the list makes changes. Copying a list takes a "snapshot" of a Reading List, which you can then customize by adding or removing books or changing the name.

1) To subscribe, select "My Reading Lists" on your "My Bookshare" page.

My Bookshare	Welcome Tanya Teacher
My History	Welcome fanya federier
 My Reading Lists 	Recent News
Members	Bookshare Benetech Veteran Educator Gives Students the Tools to Succeed at Reading and Life
Sponsors	bookshare beneteen veteran Educator olves stadents are roots to succeed at redaining and Ene
 Upload Roster 	Dyslexia Doesn't Slow Ryan Down
 Organization Info 	
 My Requests 	
 Download Reading Tools 	👷 Read Our Books 💦 👩 Get Answers in 👘 Help Students
My Account	in Braille 3 Get Answers in the Help Center Access Books

2) Select the "Subscribe" button. A list of available Reading Lists will appear.

My Reading Lists Table View List View My Bookshare Reading Lists o A+ My History My Reading Lists You can now subscribe to Reading Lists shared by other sponsors in your organization! To share your own Reading Lists, New! Members open a Reading List, go to Edit Details, and set the Share option to "Organization." Sponsors Upload Roster **Reading List** Titles Members Action Description Sharing Owned By Organization Info My Requests 3rd Grade Book List Org (0) Myself 4 2 ළුම Download Reading Tools 9th grade American Lit course Edward My Account American Literature Org 10 1 20 Educator materials Jane Doe's Fiction Reading List Members Myself 0 0 ረት 🗎 Junior English Members Myself 2 1 ආ∎ Summer 2017 Picks for Young Copy of Summer 2017 Picks for Young Public Myself 10 0 むき Readers Copy Readers Tessa Crow's Reading List Personal selection of books for Tessa ආ∎ Org (0) Myself 3 1 Subscribe + Create

3) You can view by All Reading Lists, your Organization's Reading Lists or Public Lists (curated by Bookshare) and can sort by "Owner" to see who within your organization created the lists and/or public lists.

Subscribe	to Reading Lists					
Show: All Reading I				۹		
All Reading I Re: My Org Lists	Only on	Owner	Titles	Members	Updated	
Public Lists 8th saue Language Arts (2016-17)	Only This list contains the standard curriculum for the 8th Grade Language Arts course for 2016-17	Edward Educator	5	0	9/13/2016	
American Literature	9th grade American Lit course materials	Edward Educator	10	0	8/25/2016	
Grade 3-5 Summer 2016	Summer Reading list for grades 3, 4 and 5 for the Demo School District	Edward Educator	1	1	9/12/2016	
Grade 9-10 Summer 2016	Summer Reading list for grades 9 and 10 for the Demo School District	Edward Educator	15	1	9/12/2016	
HS LIT 1 Required Reading		Edward Educator	2	0	8/29/2016	
Physics 101		Edward Educator	2	1	9/13/2016	•
Subscribe	< Cancel					

4) Select a list(s) and then "Subscribe."

ele	ct one or more Rea	ding Lists to make available to your members.				
sho	All Reading	ists V Search name or description			Q	
	Reading List	Description	<u>Owner</u> 🔻	Titles	Members	<u>Updated</u>
	American Literature	9th grade American Lit course materials	Edward Educator	10	1	8/25/2016
	HS LIT 1 Required Reading		Edward Educator	2	0	8/29/2016
	8th Grade Language Arts (2016-17)	This list contains the standard curriculum for the 8th Grade Language Arts course for 2016-17	Edward Educator	5	0	9/13/2016
	Physics 101		Edward Educator	2	1	9/13/2016
	Grade 9-10 Summer 2016	Summer Reading list for grades 9 and 10 for the Demo School District	Edward Educator	15	1	9/12/2016
	Grade 3-5 Summer 2016	Summer Reading list for grades 3, 4 and 5 for the Demo School District	Edward Educator	1	1	9/12/2016

5) Next, select the Reading List to which you just subscribed to on your "My Reading Lists" page.

Reading Lists @ A +							
New! You can now subscribe to Reading Lists shared by other sponsors in your organization! To share your own Reading Lists, open a Reading List, go to Edit Details, and set the Share option to "Organization."							
Reading List	Description	Sharing	Owned By	Titles	Members	Action	
 1981-2015 Bluebonnet Award Winners 	The Texas Bluebonnet Award winning books from 1981-2015. Bluebonnet Award winners are selected by librarians, teachers, parents, students and other interested persons and are appropriate for grades 3-6.	Public	Bookshare Collections Team	25	0	තුලං	
 3rd Grade Book List 		Org (0)	Myself	4	1	ළ	
American Literature	9 n grade American Lit course materials	Org	Edward Educator	10	0	තුල	
 Jane Doe's Fiction Reading List 		Members	Myself	0	0	තිම	
 Junior English 		Members	Myself	2	0	තිම	
	Reading List Reading List 1981-2015 Bluebonnet Award Winners 3rd Grade Book List American Literature Jane Doe's Fiction Reading List Junior	New open a Reading List, go to Edit Details, and set the Share option to "O Reading List Description 1981-2015 Bluebonnet Award Winners Arents, students and other interested persons and are appropriate for grades 3-6. 3rd Grade Book List American Literature Jane Doe's Fiction Reading List Junior 	Reading List Description Sharing • 1981-2015 Bluebonnet Award Winners appropriate for grades 3-6. • 3rd Grade Book List • org (0) • American Literature Jane Doe's Fiction Reading List Junior Junior Members Suppropriate Supproprise Suppropriate Suppropriate	New! open a Reading List, go to Edit Details, and set the Share option to "Organization." Reading List Description Sharing Owned By 1981-2015 Bluebonnet Award winning books from 1981-2015. Bluebonnet Award winners are selected by librarians, teachers, parents, students and other interested persons and are appropriate for grades 3-6. 3rd Grade Org (0) Myself American Bin grade American Lit course materials Org Edward Educator Jane Doe's Fiction Reading List Junior Members Myself 	New: open a Reading List, go to Edit Details, and set the Share option to "Organization." Reading List Description Sharing Owned By Titles 1981-2015 Bluebonnet Award winning books from 1981-2015. Bluebonnet Award winners are selected by librarians, teachers, parents, students and other interested persons and are appropriate for grades 3-6. 3rd Grade Org (0) Myself 4 American Director Bridge American Lit course materials Org Edward Educator 10 Jane Doe's Fiction Reading List Junior Members Myself American Members Myself 2	Reading List Description Sharing Owned By Titles Members • 1981-2015 Bluebonnet Award Winners appropriate for grades 3-6. • 3rd Grade Book List • appropriate for grades 3-6. • 3rd Grade Book List • appropriate for grades 3-6. • org (0) Myself 4 1 • American Literature • Jane Doe's Fiction Reading List • Junior • Junior • Members Myself • Q • Q • Q	

6) Select "Assigned Members" to add students from your Member Roster and select "Add Selected Members."

y Bookshare				Table View	st View			
My History	American Literatu	ire 🕞 🕇 省						
 My Reading Lists Members 	Description: 9th grade American Lit cour	Description: 9th grade American Lit course materials						
Sponsors	Status: Org List owned by Edward Educa	Status: Org List owned by Edward Educator						
 Sponsors Upload Roster Organization Info My Requests Download Reading Tools My Account 	Use the "Add Books" button to add spec links. To see which assigned Members h Assigned Members (1) Titles (10) Add	ave accessed each title, sel		g the Advanced Sea	rch or Browse			
	Showing 1 - 10 of 10 results	Sort By title	٣					
	Showing 1 - 10 of 10 results	Sort By title		Date Added	Action			
				Date Added 09/12/2013	Action Download View Activity			

	<u>First</u> <u>Name</u>	Last Name	Username	Format Preference	Grade	Quicklist	<u>Birth</u> Date	Membership	Disability	Plan
/	Bookshare	Ben	BookshareBen	EPUB	9	Yes	03/10/07	Organization	Physical	
2	Jane	Doe	Jane12345	DAISY with Images	10	Yes	06/30/11	Organization	Learning	
	Janey	Doe		DAISY with Images	7	Yes	05/02/10	Organization	Visual	
	Bill	Smith		DAISY with Images	10	Yes	04/23/11	Organization	Physical	
	Jane	Smith	(private)	DAISY with Images	7	Yes	05/02/04	Org + Individual	Visual	
	Sharon	Smith	sharonsmith123	DAISY with Images	5	Yes	05/05/15	Organization	Visual	
	Susan	Smith		DAISY with Images	11	Yes	11/10/99	Organization	Learning	
	Sally	Student		DAISY with Images	6	Yes	03/18/11	Organization	Visual	

7) To copy a list to which you have subscribed in order to modify it, go to your "My Reading Lists" page, find the Reading List you wish to copy, and select the Copy icon under the "Action" column.

My Bookshare My History My Reading Lists Members Sponsors	Reading Lists ₀ ⋒ +								
	New! You can now subscribe to Reading Lists shared by other sponsors in your organization! To share your own Reading Lists, open a Reading List, go to Edit Details, and set the Share option to "Organization."								
Upload RosterOrganization Info	Reading List	Description	Sharing	Owned By	Titles	Members	Action		
My Requests	3rd Grade Book List		Org (0)	Myself	4	1	ළුම		
Download Reading Tools My Account	American Literature	9th grade American Lit course materials	Org	Edward Educator	10	0	20		
	Jane Doe's Fiction Reading List		Members	Myself	0	0	ආ∎		
	Jane Doe's Reading List	Personal selection of books for Jane Doe	Members	Myself	1	0	ළුම		
	Junior English		Members	Myself	2	0	ළුම		
	 Summer 2017 Picks for Young Readers Copy 	Copy of Summer 2017 Picks for Young Readers	Public	Myself	10	0	ආ∎		
	Tessa Crow's Reading List	Personal selection of books for Tessa	Org (0)	Myself	3	0	ආ∎		

8) The list will now appear as a copy under "My Reading Lists." You may now add books to it or delete books from it.

My Bookshare My History My Reading Lists Members Sponsors Upload Roster Organization Info	You can now subscribe to	Table View List View List View						
	Reading List	Description	Sharing	Owned By	Titles	Members	Action	
My Requests	③ 3rd Grade Book List		Org (0)	Myself	4	1	ආ∎	
Download Reading ToolsMy Account	American Literature	9th grade American Lit course materials	Org	Edward Educator	10	0	ආල	
	American Literature Copy	Copy of American Literature	Org (1)	Myself	10	0	ආ≘	
	Jane Doe's Fiction Reading List		Members	Myself	0	0	ආ≘	
	 Jane Doe's Reading List 	Personal selection of books for Jane Doe	Members	Myself	1	0	තම	
	Junior English		Members	Myself	2	0	ආ∎	
	 Summer 2017 Picks for Young Readers Copy 	Copy of Summer 2017 Picks for Young Readers	Public	Myself	10	0	ආ≘	

9) To modify your newly copied list, select it and then use the icons next to the Reading List name to complete your desired action.

My Bookshare My History	American Literature Co	pp(+		Table V	iew List View		
 My Reading Lists Members 	Description: Copy of American Literature						
Members Sponsors	Status: Org List owned by Myself						
 Upload Roster Organization Info My Requests 	Use the "Add Books" button to add specific titles to links. To see which assigned Members have accessed			-	anced Search or I	Browse	
Download Reading Tools My Account	Assigned Members (1) Titles (10) Activity						
My Account							
	Showing 1 - 10 of 10 results Sort	By title	٠				
	Showing 1 - 10 of 10 results Sort	By title	• Author	Date Added	Action	Action	
		sy title		Date Added 08/17/2017	Action Download View Activity	Action Remove	

10) Select the "Assigned Members" link to add or edit members.

y Bookshare				Table V	fiew List View			
My History	American Literature C	ору 🕇	· 🖉 🔁 🛍					
My Reading Lists	Description: Copy of American Literature							
Members Sponsors	Status: Org List owned by Myself							
Upload Roster Organization Info My Requests Download Reading Tools My Account	Use the "Add Books" button to add specific titles links. To see which assigned Members have acces			-	anced Search or I	Browse		
	Assigned Members (0) Titles (10) Activity							
	Showing 1 - 10 of 10 results Sort By title	·						
		•	Author	Date Added	Action	Action		
	Sort By title	*		Date Added 08/17/2017	Action Download View Activity	Action Remove		

11) To copy or subscribe to one of Bookshare's curated lists, you can also select "Browse" from any page on the Bookshare website to access the page of Special Collections.

DUURSHALE	Title	, author or ISBN	🔍 🔮 Tanya Tead	cher Log out
A BENETECH INITIATIVE		Advanced Search	Browse	
	Is Bookshare For Me? 🔻	Get Started ▼ Ge	t Involved Help Center	My Bookshare
Popular Collection	ons		Q Search Collections	
New York Times Children's Best Sellers	New York Times Fiction Best Sellers Barbara Kingsolver Unsheltered	New York Times Non- Fiction Best Sellers	Cozy Mysteries Series	
True Crime Books	Most Popular Downloads	New Books	Popular Series	
The Calif Singer			Jesse Ovvers?	
Browse Other C	ollections			
For Kids	For Teens	For Adults	Awards	
Q General Resources	Disability Resources	Libros en Español	For Teachers	

12) Select the list you wish to subscribe to/copy and select the appropriate icon (you must be logged in to your Bookshare account to do this). This list will now appear on your "Reading Lists" page under "My Bookshare."

Lite Descript its audie	Table View List View List View									
Showing	Showing 1 - 25 of 32 results Sort: By title v C 1 2									
Year:	Year: All Years V Filter									
<u>Year</u>	Title	Author	Date Added	Action						
2017	FAR FROM THE TREE	Robin Benway	11/21/2017	Add to Reading List Download						
2015	Challenger Deep	Brendan Shusterman • Neal Shusterman	05/25/2017	Add to Reading List Download						
2014	Brown Girl Dreaming ACCUPENTER ACCUPENTER	Jacqueline Woodson	05/25/2017							